



Tenancy Application

TO BE COMPLETED BY ALL PERSONS 18 YEARS AND OVER

OFFICE USE ONLY	
TINZ check completed	<input type="checkbox"/>
Reference check completed	<input type="checkbox"/>

Date / /

Property Details

Address of rental property Weekly rent

When can you take this property from? / / How long do you wish to take the property for?

Applicant details

Tenant

Name FIRST
 MIDDLE
 LAST

Phone Mobile

Work Phone

Licence Version (5b)

D.O.B.

Email

Proof of Identity, Income & Address

Please provide at least one form of supporting documentation from each category

Proof of Identity

NZ Drivers Licence
 Passport
 HANZ ID Card

Proof of Income

Current Pay Slip
 Bank Statement
 WINZ Statement

Proof of Current Address

Electricity/Gas/Telephone Account
 Motor Vehicle Registration
 Current Tenancy Agreement

Current address

Time at address years months Rent per week

Reason for leaving

Current Landlord/Property Manager

Name Phone Company

PAST

Address

Previous Landlord/Property Manager Referee

Name Phone Company

Dated started Date vacated Rent p/w \$

Reason for leaving

OCCUPANTS

What is the total number of occupants who will live at this property?

Number and ages of children (if any)

Address for service

Name Phone

Address Relationship to you

References Section *By supplying referees, I agree to Property Brokers contacting them*

PRESENT

Current Employment

Name Phone Net income p/w \$

Email Occupation

Time with employer years months WINZ No.

Employment Address Community Service card Yes No

Applicant History

Have you ever been taken to the Tenancy Tribunal?

Yes No (please tick) If yes, please provide details

Have you ever had money deducted from your bond?

Yes No (Please tick) If yes, please provide details

Do you have any serious criminal convictions?

Yes No (please tick)

How much do you owe to a Landlord \$

What is it for?

Motor Vehicle Section

Will you be parking a motor vehicle on the property?

Yes No If yes, how many?

Registered Owner	Make	Model	Colour	Registration	Finance Company
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Have you viewed the property Yes No

In applying for this property you accept the chattels currently installed

Initials

Pets/Animals

Do you have any pets/animals?

Yes No

If yes, how many

Type of animal/s

Applicant Consent

I agree to the collection, use and disclosure of my personal information for the following purposes:

- Checking the details contained in this application form with third parties including any tenant information database and the New Zealand Transport Authority;
- Making enquiries with third parties in relation to my creditworthiness, including any credit reporting agency;
- Placing any of the information regarding my identity supplied on this application form on a national online database;
- Using any of the information contained on any Tenancy Tribunal Order to assist the enforcement of any unsatisfied Money Order made against me by listing details of the order in an online national database;
- Using any of the information on this application form to assist in the enforcement of any unsatisfied Order made against me by the Tenancy Tribunal;
- Debt recovery purposes including appointing an agent to collect any outstanding debts and listing defaults with any credit reporting agency;
- Checking the Ministry of Justice fines database. This may be undertaken by a credit reporting agency on Property Brokers behalf which will require my personal information to be collected by and disclosed to the credit reporting agency;

I understand that any credit reporting agency to whom you may disclose my personal information may:

- hold that information on their credit reporting database
- use that information for the purpose of credit reporting for any other lawful purpose;
- disclose that information to their subscribers for the purpose of credit checking or debt collection or for any other lawful purpose

I understand that if I have provided driver licence information, that the provision of this information was voluntary.

I confirm the information in this form is true and correct and that I have read and signed the Cautions under the Privacy Act 1993.

I agree that if I enter a tenancy agreement then this application will form part of the tenancy agreement.

Cautions provided pursuant to the Privacy Act 1993 and other information before applying for a residential tenancy.

In terms of the Privacy Act 1993 you are given notice that:

1. Requests information – this application form asks you to provide personal information.
2. Purpose of collection – the information collected on this form is required so that the landlord is better able to assess whether you would be the best applicant on merit for the tenancy and to record limited information contained in the information contained in the application form on a web-based database.
The limited information concerns your identity and your last known address. This information is required to assist the landlord in locating you to enforce any unsatisfied money order made by the Tenancy Tribunal.
3. Receipt of information – the information is provided by you to the Owner/Landlord/Agent/Property Manager.
4. Sight Information – I/we advise you that you have the right to see the information I/we hold about you.
5. Correct information – to correct that information if it is incorrect in accordance with the Privacy Act 1993.
6. Holding Information – if you do not enter a tenancy agreement with the landlord referred to on this application form, the application form will be destroyed.
7. Uses of information – you are advised that some information relating to your identity and last known address may be supplied to a national web-based database.
8. Agree to pay a non-refundable letting fee on signing of the Tenancy Agreement

Other information drawn to your attention:

By completing this form you evidence the fact that you are applying to rent a residential house/flat/apartment, and –

You are further advised that: If you do not supply all the information requested (other than the driver licence information) in this application form, you may not be considered as the best applicant for the rental property or properties available.

PLEASE NOTE:

A separate completed application form is required for each person who proposes to enter a tenancy agreement.

How did you hear about us

Internet Radio Referral Newspaper Sign Board Rental List Other

Signature _____

Date _____ / _____ / _____